

# Chislet Parish Council

## Minutes of the Meeting of the Parish Council held on Thursday 17<sup>th</sup> August 2023 at 7.00 pm at Hersden Community Centre

**Present** : Cllrs Fee (in the Chair), Chandler, Higglesden, Prosser, Warnock, Appleby  
Rose & Cassidy

**In attendance** : Mr. G. Eaton, Clerk to the Council, KCC Cllr Marsh, and one member of the public

**Action by:**

### **1 Apologies for absence**

Apologies were received from Cllr Stoward & CCC Cllr Carnac

### **2 Declarations of Councillor's Interests in items on the Agenda**

There were no declarations of Councillor's interests in items on the Agenda

### **3 Public discussion**

There was a general discussion regarding the litter problem in the Parish and possible solutions including signage, CCTV, organised litter picks and parishioners clearing the areas near their homes

### **4 KCC & CCC Cllr reports**

CCC Cllr Carnac's written report, previously circulated by email, was noted with thanks

KCC Cllr Marsh gave a brief report and update about KCC's finances and the pot hole problem

### **5 Minutes of the last Meeting**

The Minutes of the Meeting held on 20<sup>th</sup> July 2023 were unanimously approved

### **6 Matters arising**

There were no other matters arising of note

## **7 Election of Vice Chairman**

It was unanimously agreed to elect Cllr Warnock as Vice Chairman

## **8 To discuss correspondence received**

Emails from Parishioners re litter picking were discussed

Email from Highways - will proceed with the Village Gateways

Email from Parishioner re parking problems in The Glen/Nethergong Hill was discussed and agreed letter to be sent to Highways making them aware of the problem **Clerk**

Email re granting application for a variation of a premises licence at Grove Ferry Inn was noted

## **9 Report of the Parishioners Engagement sub committee**

Cllr Warnock tabled copies of the sub committee's initial report which was briefly discussed and initial comments made

It was agreed that each Cllr and the Clerk would have a designated Parish Council email address to be used only for PC business. Clerk to ask William Hawkins, webmaster, to look at setting this up **Clerk**

Cllr Warnock asked Cllrs to consider the recommendations in the report to discuss in detail at a future Meeting

## **10 To consider Planning and Enforcement matters**

### **New Planning applications**

There were no new planning applications to consider

### **Decided Planning applications**

**23/00641** – retrospective application for formation of access and gates  
**2 Highstead Meadow, Boyden Gate Hill, Chislet**

**Granted**

**23/00961** – application for a lawful development certificate for proposed change of use from dwelling house to children's care home to provided assisted living for up to three people  
**Ferry View, Grove Ferry Hill, Upstreet, CT3 4DH**

**Would be lawful**

## **Other Planning Matters**

Outline application for 800 houses in Hersden – there was general discussion regarding the application and there were a number of issues of concern, including increased traffic, lack of local infrastructure and possible risks of pollution of the water course and flooding. Clerk to make comments to CCC

**Clerk**

## **11 To consider Finance matters**

The following accounts were approved for payment -

	<b>£</b>
Inland Revenue, Clerk's tax	100.40
Hersden Community Centre, room hire	14.00
J Caddick, grass cutting	180.00

The monthly Standing Order was noted and approved

	<b>£</b>
G Eaton, Clerk's salary & expenses	465.52

The bank balances were noted –

Treasurers account	£ 22822
Fighting Fund	£ 1228
Business Bank Instant	£ 3800

Internal audit report 2022/2023

The Internal audit report, previously circulated by email, was discussed and it was noted there were no high or medium risks to review. Clerk to post revised Standing Orders and Financial Regulations on the website

**Clerk**

Banking arrangements

There was a general discussion regarding the problems being experienced trying to update the mandate and arrange online banking. The Clerk's suggestion to move to Unity Trust Bank was approved. Clerk to progress

**Clerk**

## **12 Any Other Business**

At the conclusion of the Meeting Cllr Chandler resigned as Cllr with immediate effect – Cllr Fee thanked David for all his hard work and efforts during his time on the Council. Clerk to notify CCC

As Cllr Fee would be away during the period 2<sup>nd</sup> Sept – 19<sup>th</sup> Sept it was agreed that Cllr Prosser would act a Chairman in her absence

**13 Date of next Meeting**

It was agreed that the next Parish Council Meeting would be held on Thursday 21<sup>st</sup> September 2023 at 7.00 pm at Hersden Community Centre

There being no other business the Meeting closed at 8.40 pm