

# Chislet Parish Council

## Minutes of the Meeting of the Parish Council held on Thursday 18<sup>th</sup> April 2024 at 7.00 pm at the Hersden Centre

**Present** : Cllrs Fee (in the Chair), Stoward, Appleby, Prosser, Higglesden, Rose, Cassidy & Halfacre

**In attendance** : Mr. G. Eaton, Clerk to the Council, and two members of the public

The Meeting was preceded by a presentation by Cllr Roger Loukes, Staple Parish Council, regarding speed watch and speed indication devices. It was a very interesting and informative talk with slides. The presentation concluded with a helpful question and answer session

### **Action by:**

#### **1 Apologies for absence**

Apologies were received from Cllr Warnock, KCC Cllr Marsh & CCC Cllr Carnac

#### **2 Declarations of Councillor's Interests in items on the Agenda**

There were no declarations of Councillor's interests in items on the Agenda

#### **3 Public discussion**

There was a general discussion with the members of the public regarding planning and enforcement matters in Hollow Street

#### **4 KCC & CCC Cllr reports**

CCC Cllr Carnac's written report as circulated by email was noted with thanks. Helpful information was supplied by Rachel concerning green bin renewals, refuse trucks passing through Chislet, an update on the planning portal, the Local Plan consultation and the Boundary Commission consultation

#### **5 Minutes of the last Meeting and matters arising**

The Minutes of the Meeting held on 21<sup>st</sup> March 2024 were unanimously approved

## **6 To discuss correspondence received**

Email from CCC re Concurrent Function Funding of £6586 for 24/25

Email from Viv Thompson confirming attendance at APM on 16<sup>th</sup> May 2024

Email from CCC re Parish Charter/engagement session on 21<sup>st</sup> Sept 2024 @ 4.00pm

Email from CCC re Community resilience planning workshop on 21<sup>st</sup> May 2024 @ 9.30am

Email re Community ownership fund letter – the Clerk reported that a letter of support had been sent

Letter from Beams re Legacy and In Memory Giving

## **7 D-Day 80 commemorations update**

Cllr Halfacre gave a detailed status report on the D-Day 80 commemorations and updated on a number of areas - risk assessments, the relocation to the old chalk pit at Chislet Court Farm, signage, advertising, First Aid, collection for Help for Heroes and numerous other matters requiring attention. David concluded by asking for volunteers to help with various jobs on the night. Cllr Stoward kindly volunteered his services

**Cllr Stoward**

## **8 To consider Planning and Enforcement matters**

There were no new planning applications to consider

There was a general discussion regarding CCC's Local Plan to 2040 consultation, and it was agreed that it was important to inform parishioners of their right to comment on the proposals which can be done either online or by post, the deadline being 3<sup>rd</sup> June. The consultation would be advertised on the website, Facebook, and an article would be included in the next edition of the Newsletter. Cllr Cassidy kindly offered to draft a response on behalf of the Parish Council for approval at the next Meeting

**Cllr Cassidy**

## **9 Grass cutting**

The three quotes received for the grass cutting contract were reviewed and contrasted. It was unanimously agreed to award the contract to John Caddick for £3520 pa (£293.33 per month for 12 months) plus VAT

### **10 To consider Finance matters**

The following accounts were approved for payment -

			£
Chq	Air Ambulance	Donation	300.00
BP	Inland Revenue	Clerk's tax	100.40
BP	Zurich	Annual insurance	488.67
BP	J Caddick	Grass cutting	180.00
BP	DM Payroll Services	Payroll admin	120.00
BP	KALC	Subs	359.13
SO	G Eaton	Clerk's salary & expenses	457.32

The bank balance as at 12.04.24 was noted -

Unity Trust Bank            £ 27886

### **Annual review of the Clerk's salary**

There was a brief discussion regarding the Clerk's request to increase his hourly rate of pay from £14.50 to £15.00 from 1<sup>st</sup> April 2024, which would result in an additional cost to the Council of £210 pa. The increase was unanimously approved. The Clerk thanked the Cllrs for the increase

### **11 Any Other Business**

There was a brief discussion regarding the APM on 16<sup>th</sup> May 2024 @ 7.00pm and the following running order was agreed –

Chairman's report, CE group report, KCC Cllr Marsh report, CCC Cllr Carnac report, Rev Jeff report, Methodist Chapel report, discussion with Viv Thompson and presentation of his certificate

### **12 Date of next Meeting**

It was agreed that the next Parish Council Meeting will be held on Thursday 16<sup>th</sup> May 2024 at 7.30 pm at the Hersden Centre – preceded by the Annual Parishioners Meeting at 7.00 pm

There being no other business the Meeting closed at 8.50 pm